



2024 Registration Form

LARUE COUNTY HIGH SCHOOL GYMNASIUM
911 S. Lincoln Blvd., Hodgenville

Name of business or organization (how you want to be listed in our Expo advertisements)

Name of Contact Person

Address

City State Zip Phone

E-mail Address:

YES, please reserve me a booth—Type of booth (check one)

- Non-Profit Organization booth fee—none
Business booth fee—\$20.00 (please enclose & make checks payable to: LaRue County Extension Service)

List if you prefer to be next to any other specific booths (We will do our best to accommodate.)

ELECTRICITY - yes, I will need an outlet. Since it is not possible to have electricity in each booth, please check here if you must have it. Electricity will be granted on a first-come basis. If you require electricity, what will it be used for?

Our theme this year is SHINE: A Community Youth Spotlight. Will you participate and incorporate the theme in your booth?

If so, how?

We will share this information in our advertisements.

Return form to:

LaRue County Extension Service
807 Old Elizabethtown Rd., P.O. Box 210
Hodgenville, KY 42748-0210
(270) 358-3401
Email: LaRue.EXT@uky.edu

REVIEW & SIGN event guidelines on the reverse side.

For Office Use Only
Date Received:
Payment Received:



Guidelines for LaRue County Extension Expo 2024

- 1) LaRue County Extension Expo is designed for businesses and organizations that provide goods and services to LaRue County.
- 2) For nonprofit organizations there is no booth fee, for businesses there is a \$20.00 booth fee.
- 3) Fee (if applicable) must be paid, and a registration form and guidelines agreement must be completed before booth reservation is confirmed.
- 4) Requests for location, electricity, etc. will be granted on first come-first served basis. If electricity is approved, exhibitor must provide their own extension cords.
- 5) Facility space is limited, so reservation forms will be dated when forms and payment are received. We may not be able to accommodate all requests for space.
- 6) Expo Hours; Saturday, March 16 2024, 10:00 AM – 2:00 PM; Set up 8:00 AM-10:00AM
- 7) Booth space is relatively small, one six foot table and two chairs will be provided. Late registered participants may be required to provide their own tables and chairs.
- 8) Advertising/ Product Display shall be limited to your booth space.
- 9) Booth areas shall be kept clean and safe, contact Extension Office if there is a question about an item.
- 10) Concessions will be provided by the LaRue County Beef or Pork Associations; no sales shall conflict directly with their products (sandwiches and drinks).
- 11) Sampling, door prizes, giveaways, and sales of non conflicting items are permitted. Bring winner names to Announcement booth.
- 12) The participating business and/or organization releases the Extension agents, council and board and the LaRue County Board of Education of all liability.

I have read the above guidelines and agree to them.

Authorized representative _____ Date _____

Organization/Business _____